



BUILDING AN EVEN BETTER READING SCHOOL

Yes, I wish to support Reading School with a donation

By making a regular gift by standing order (Please complete standing order mandate)

A one-off gift of £365 £_____ (Payable to Reading School Charitable Fund)

You can also make a one-off or regular donation via [our VirginMoneyGiving page](#) which is also accessible via our website (www.reading-school.co.uk/71/make-a-donation).

You can also set up a regular gift using your online bank system using our bank details below. If you choose this method, we ask that you complete the donation form and gift aid declaration, giving the reference you have used in setting up your payment, so that we can record your donation and reclaim gift aid.

No, I can't make a donation because:

I am not currently in a position to give

I am supporting the School in other ways (please tell us how)

My Details:

Title: _____ First Name/s: _____ Surname: _____

Address: _____ Town: _____ Post Code: _____

Phone: _____ E-mail: _____

Child's name and form, if a current student: _____

Standing Order Mandate

To The Manager: _____ (Your Bank)

Bank Address: _____ Town: _____ Post Code: _____

Please pay to: Lloyds TSB, Broad Street, Reading RG1 2BT Account name: Reading School Charitable Fund
Sort Code: 30-67-99 Account No: 40733560

Please pay the sum of £ _____ On: ____/____/20____ and thereafter Annually / Monthly / Quarterly (as appropriate)

Until: further notice or ____/____/20____ (as appropriate)

Bank Details: Sort Code: ____ - ____ - ____ Account No: _____ Account name: _____

Signature: _____ Date: ____/____/20____

Banks, please quote this reference:
(School will complete)

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I want to Gift Aid this donation to Reading School and any donations I make in the future or have made in the past 4 years

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signature: _____ Date: ____/____/20____

Make Your Gift Go Further with Matched and Tax Efficient Giving

Many employers operate a matched giving scheme which provides additional donations to employees' chosen charity at no cost to the employee. Ask your company's HR Department to see if you can increase the impact of your donation to Reading School in this way.

Making your gift tax efficient will increase the benefit to the School, as illustrated by these examples. If you are a Higher Rate or Additional Rate taxpayer, you can also make significant savings to your tax bill, as well as supporting the School.

Examples Cash or Annual Gift	Gift Amount	Gift Aid	Donor's Tax Reclaim	Final Cost to Donor	Benefit to Reading School
Basic Rate Taxpayer	£365	£91		£365	£456
Higher Rate Taxpayer	£365	£91	£91	£274	£456
Additional Rate Taxpayer	£365	£91	£114	£251	£456

Thank You Please send your completed form scanned to: development@reading-school.co.uk and original by post.

Reading School is an Exempt Charity under Schedule 2 of the Charities Act 1993, recognised as charitable by HM Customs and Excise (Ref: XT35863). Registered in England: (Registered Number 7475515) Registered address: Reading School, Erleigh Road, READING RG1 5LW