

Reading School

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# Sixth Form Welcome Pack

An introduction to our Sixth Form

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2026/27

Erleigh Road, Reading, Berkshire, RG1 5LW



## Table of Contents

Message from the Headmaster – Dr C Evans .....	3
Sixth Form Life at Reading School .....	4
Letter from the School Captain: George Goodman .....	5
Sixth Form Enrolment Day and the Start of Term .....	7
Start of Term - Thursday 3 <sup>rd</sup> September 2026 .....	10
Sixth Form Bridging Work.....	10
Sixth Form Devices .....	11
Parent Portal .....	14
Contacting the School .....	15
Term Dates – 2026-27 .....	16
Timings of the School Day .....	17
School Opening Times .....	18
Visiting the School and Parking .....	18
Cycling to School.....	20
Absence .....	20
The Learning Environment .....	21
Learning Resource Centre (LRC).....	21
Mobile Phone Use.....	22
Clubs and Societies .....	22
Additional Support and Opportunities.....	23
Work Experience.....	24
Student Support .....	25
Academic Intervention .....	26
Progression into Year 13, Subject Drops and Subject Changes.....	26
Coursework and UCAS Deadlines .....	27
Sixth Form Dress Code.....	27
Afternoon Private Study.....	29
Sixth Form Leadership Opportunities.....	30
Character Education: Personal Development & Service.....	31
School Sport.....	32
Sixth Form Agreement.....	34
Financial Hardship.....	36
Appendix of Policies and Safeguarding.....	37

# Message from the Headmaster – Dr C Evans



Dear Parents and Carers,

The brief period a young person is in the Sixth Form can be two of the most formative years of their life.

In front of your son is a window in which he must make decisions that will forge his future and help determine his influence upon society, his impact in the world and – even more importantly – his own identity.

Decisions and development over the next two years will shape your son's relationships and his sense of fulfilment, and we are therefore hugely privileged to be a part of his journey.

We passionately believe in developing excellence and in building good men. We encourage our Sixth Form students to be inquisitive, courageous and generous. We hope they will aim high and nurture the ambitions that enable their dreams to be achieved. We want them to be authentic and worthy of trust. We aspire for each of them to become a role model who collaborates effectively, leads inspirationally and serves others willingly.

Our goal is that every one of our alumni leaves this school to live a life that strengthens society and creates social impact. We therefore hope each Sixth Form student will ask themselves three questions:

1. How far can I go this year?
2. What can I give this year?
3. Who can I encourage?

Whether your son is a boarder or a day student, asking searching questions, stretching independence and finding his own motivation will be at the heart of his development. We know that if the right questions are explored, and if energy is applied to the right opportunities, each Sixth Form student will flourish in their time here.

This is a great place to grow and to learn, and we promise to do all we can to maximise the opportunities for your son in the year ahead. As we look back on 900 years of history, we hope your son will enjoy being part of a remarkable and unbroken chain of scholarship which now enters its tenth century.

We're looking forward to welcoming your sons on 2<sup>nd</sup> and 3<sup>rd</sup> July 2026 for their induction days, and know these will be useful. We thank you for your partnership and wish you all the best.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'C. Evans'.

Revd Dr Chris Evans

Headmaster

# Sixth Form Life at Reading School

Dear Students

It is a pleasure to welcome you into the Sixth Form at Reading School. It is our aim to make your two years in the Sixth Form as happy and as productive as possible, through creating a culture and an environment that will enable you to reach your goals. We are here to look after your welfare and support you through the Sixth Form and onwards towards future success.



This booklet has been designed to give you key information and to make your transition into Sixth Form life as smooth as possible. You will already know that Reading School has a strong commitment to providing you with the qualifications and skills to meet the demands of our ever-changing world. As hundreds of our students discover each year, our learning environment offers an ideal preparation for higher education and employment.

Every Sixth Form student is placed into one of twenty tutor groups, each comprising of around twenty students. The tutor groups are made up of a combination of Year 12 and Year 13 students, including both those who are joining us for the first time and those who studied for their GCSEs with us. These tutor groups are all associated with a House and a key pastoral figure for all students will be their Head of House.

Additionally, the Sixth Form team are proactively involved in ensuring your progress, welfare and support. You will meet them at the upcoming transition days. They will also be here in August for the returning students' results day and again at your arrival in September. Their care for you and their wisdom in guiding you towards your next steps is guaranteed. I strongly recommend that you introduce yourself to them and learn to trust the expertise that they and your new form tutor will provide.

We want you to 'hit the ground running' and to feel in September that you truly belong in Reading School Sixth Form. The information included in this guide is intended to be read during the summer to help prepare you for the beginning of term. A subject specific booklist and links to 'Bridging Work' for some subjects will also be sent to you after our Transition Days. It is vital that you work through these resources before your arrival in order to be well prepared for the first week of term.

If you have any financial difficulties purchasing the textbooks or equipment, please refer to the Bursary and 'Reading School Promise' sections of this booklet. We are always happy to discuss such matters confidentially. Alternatively, you can [email Mr T Evans](mailto:MrT.Evans@reading-school.org), who is responsible for this aspect of school life.

Entering the Sixth Form is a hugely important stage in your development: the two years ahead afford you an unparalleled opportunity for developing your own interests, advancing your own independent learning and enhancing your leadership skills. We look forward to welcoming you in September and wish you the very best with your impending GCSE results.

With best wishes

Sixth Form Team

## Letter from the School Captain: George Goodman

As a representative of our student community, it is my privilege to give you all a warm welcome into Reading School! Our prestigious school owes its renown to its students, and upon setting foot inside this institution you will be following in the footsteps of mathematicians, politicians and famous actors, once in your same position! Whilst we are steeped in years of tradition, it is our students today, and those joining this year, who will pave the way for Reading School's future.



You have all done extremely well to get this far, and at Reading School you will find yourself surrounded by outstanding students who, just like you, are determined to achieve great things. Your great success in your GCSE examinations does not go unnoticed, and the skills and values developed through them will certainly serve you very well in your next two years. While our academic results speak for themselves, it is our attitude to learning at Reading School which we hold so high. You will find that all your teachers, especially at Sixth Form, encourage you to explore your passions within subjects, and it is this fostering of curiosity and love for academia that defines excellence here, and that will put you on the road to real success at Reading School. It is also this focus on curiosity that will boost you into the next level of study, reinforcing your character as one of a fulfilled but driven scholar.

Transitioning into Sixth Form can be an enormous challenge, in many ways similar to the transition from primary to secondary school, only with greater academic challenges on the horizon. However, while we offer a wholly different experience to any other school, you will find that support is instantly accessible, both from our outstanding staff body, and from your fellow students. Yes, some changes must be made as you take on a higher workload and yet more responsibility, but it is thanks to the encouraging and sympathetic community that you will soon feel right at home.

In terms of workload, you will find yourself delving into much greater depth with your subjects, which brings its own set of challenges of time-management and consistency. To combat these, I would strongly advise to make good use of your frees, and to use the first few weeks to get familiar with our Sixth Form Common Room and Learning Resource Centre (LRC). Moreover, support is always available here, and I would always encourage seeking help from the staff and student body if ever you feel overwhelmed or nervous.

This community spirit will be perhaps even more obvious for you within our house culture, as you will soon be given your house, which you will belong to for the rest of your school journey. Whilst there is no sorting hat or banquet in big school, your house will instantly become a crucial part of your experience at Reading School, and once being selected for East, West, School, County or Laud house, you will forever be part of a wider school family.

The houses are significant elsewhere too, as the esteemed house competition plays a major role as the year progresses. A brilliant way to get involved with this is through the various events, starting with the legendary night of house music, taking place at the Hexagon in the latter half of the Michaelmas term. The competition goes on to include contests from coding to speed cubing, from basketball to chess, and many in between!

Another brilliant part of Reading School is the abundance of opportunities for all, particularly in the Sixth Form, which help to foster valuable skills like collaboration, leadership and confidence. This is especially prevalent in all the student-led societies we have, from politics to medicine, which will help nurture your interest in your subjects and help you decide where to go after your time at Reading School. Furthermore, you will also be presented with brilliant opportunities to serve the local

community through our Future Stories programme, which seeks to give valuable tutoring sessions to children of primary school age.

I wish you all the best for your upcoming journey at Reading School and I hope you will one day look back on your Sixth Form experience with incredible pride and fulfilment. I encourage you above anything else to join in as much as you can and throw yourself into every experience you come across with a growth mindset. I am looking forward to welcoming you all in September, and I wish you the best of luck for all that you go on to do at Reading School and beyond.

George G – School Captain

# Sixth Form Enrolment Day and the Start of Term

Enrolment for our Sixth Form is **online** via the Applica+ system.

If you are an external student, please do not come into Reading School on results day, as staff will be focused on dealing with the usual pressures of GCSE results.

Enrolment will involve the following process:

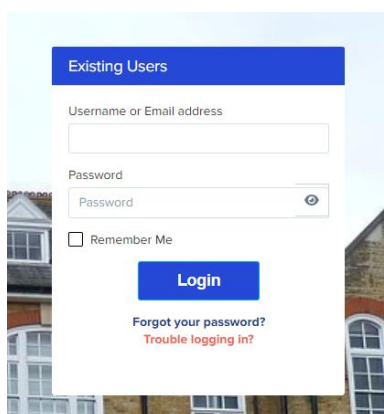
- On Thursday 20th August 2026 you will receive your results:  
If you have been successful in achieving the points needed to meet the conditions of your offer, and you are still interested in joining the Sixth Form at Reading School, you will need to complete our online enrolment via Applica+ no later than **2pm on Thursday 20th August 2026**.

If you have not achieved the points needed to meet the conditions of your offer, we would very much appreciate it if you could send an email to [sixthformofferholder@reading-school.co.uk](mailto:sixthformofferholder@reading-school.co.uk), so we can update our records.

If you wish to withdraw your interest in Reading School, please let us know as soon as possible as we have a waiting list of interested students. Please email [sixthformofferholder@reading-school.co.uk](mailto:sixthformofferholder@reading-school.co.uk)

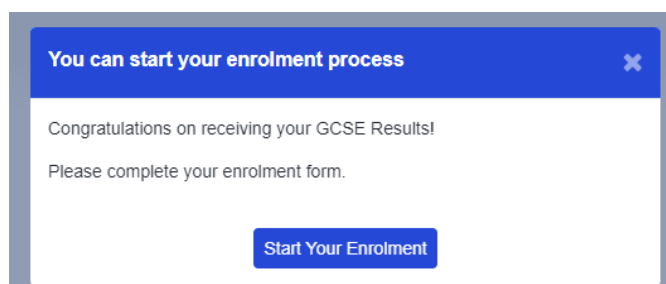
Please note, if you have not accepted your conditional offer by **2pm on Thursday 20th August**, we can no-longer guarantee your place in Sixth Form at Reading School. This is particularly important for Boarding Students, as we have a waiting list of students and will be looking to fill all places by close of play on Friday 21<sup>st</sup> August 2026.

- **Enrolment process:**  
(i) Students who have met the conditions of their offer will be required to log back into their Admissions+ account as Existing Users. This will not go live until Thursday 20<sup>th</sup> August 2026 at 8am, please do not try to enrol before this time.



[Important - Please make sure you can access your Admissions+ system before the 10<sup>th</sup> July as our Admissions Office will be closed from Friday 17<sup>th</sup> July until Wednesday 19<sup>th</sup> August 2026 inclusive and we shall have limited time to assist with log in queries on Results Day. Any students who have not yet completed their Admissions Form must complete this no later than Friday 10<sup>th</sup> July. If for any reason you experience difficulties logging back in to Admissions+, please email [sixthformofferholder@reading-school.co.uk](mailto:sixthformofferholder@reading-school.co.uk) before 10<sup>th</sup> July and we shall try to assist]

(ii) Once you are logged back in, you will need to **Start Your Enrolment**, which will take you to the enrolment form which needs to be completed.



This form will give you the option to confirm your choices or make subject amend requests. Please note, any change requests will be subject to space being available and timetable constraints. The enrolment form is the only method for requesting subject changes on the day.

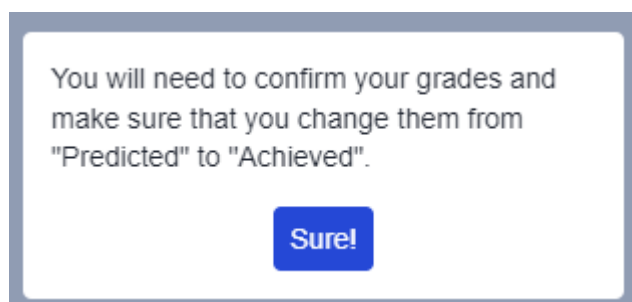
(iii) The enrolment form will automatically upload information provided to date, for example, student name and address details. External Students will need to check any details already provided and complete any information which has not already been supplied, on each step. Once this is complete, please click **Save & Next** to confirm the details are correct and proceed.

(iv) External students will need to upload details of their achieved grades and upload an attachment or screenshot of all their results slips.

**Internal students do not need to upload achieved results or send in proof of their results, as we will already have this information.**

If your school uses the Education Record App your results should automatically upload to your application form and you should be able to see them there. In this instance, we do not require further verification of your results.

External students will need to confirm their grades and ensure they have changed their results from 'Predicted' to 'Achieved'.



(v) All students will be provided with the option to request subject amends. Please note -subject amends are subject to availability and in most cases are unlikely to be authorised due to the number of applications to our Sixth Form. In particular, we expect availability in STEM subjects to be strictly limited. Once you have completed the final step of the enrolment form, you will need to click **Finish** in order to reach the summary pop-up which will confirm you have successfully completed this stage of the enrolment process.

Please note the following important points:

- The Enrolment Form will NOT go live until 8am on Thursday 20th August, so please do not attempt to complete the enrolment process before this time.
- Once you have completed this process, the School will have a record of your GCSE results and confirmation that you wish to enrol for a place in Reading School Sixth Form. We will begin the process of making any adjustments to any subject amend requests, where possible.
- It is important to note that until your Enrolment Form is completed, you will not have registered formally for a place in our Sixth Form, so please make this a priority on results day.
- Completing this enrolment form does NOT guarantee your place. We aim to write to all students by Wednesday 26th August 2026 to confirm their offer of a place, the subjects being offered for study and next steps before joining the school. If you have not received a communication from the school by 4pm on this date, please email [sixthformadmissions@reading-school.co.uk](mailto:sixthformadmissions@reading-school.co.uk). Please do not contact us before this time.
- As part of the enrolment process, you will be required to confirm that you have read and agree to the Sixth Form Agreement. This agreement outlines the expectations of Sixth Form students, as well as indicating what the School will do for them during their time in Sixth Form. This is a really important document and should be read very carefully before confirming your agreement. The Sixth Form Agreement can also be found at the end of this document.

We hope this information is clear and will allow for a very smooth enrolment process. If you have any questions, please email [Sixthformadmissions@reading-school.co.uk](mailto:Sixthformadmissions@reading-school.co.uk) and someone in the team will get back to you.

## Start of Term - Thursday 3<sup>rd</sup> September 2026

This is the first day of term and will involve some administrative tasks for students new to the School (ICT log ons, LRC Inductions etc.). Full information about the first day will be sent closer to the time.

### Induction

The first three weeks of term represent a period of induction for all students entering Year 12. This is designed to help students find their feet and ensure they feel confident on their chosen program of study. Tutors will be given additional time to build the relationships within their form and there will be parental appointments with their tutors after school in these first three weeks for all students who are new to the School.

## Sixth Form Bridging Work

All students will receive a detailed pack of Bridging Work following our Transition Days. Please make sure you engage with this work, as this will mean you are well-prepared for the start of the academic year.

If there are any questions, please direct them to Mr Whitehorn, at [dwhitehorn@reading-school.co.uk](mailto:dwhitehorn@reading-school.co.uk) unless they are specific to a subject and the subject Head of Department has shared their information, in which case please contact them directly.

All subjects will have specified any required books that will be needed for your A-level studies. You will also need a digital tablet device to ensure that you are able to access the digital aspects of Sixth Form study. We ask that you purchase the resources necessary for your learning in Year 12 in advance of the start of term.

Please ensure that you have bought the relevant books prior to the commencement of school in September. If you find yourself in financial difficulty or are concerned about the affordability of these resources, please do not hesitate to contact Mr T Evans ([tevans@reading-school.co.uk](mailto:tevans@reading-school.co.uk)) and he will be able to offer some support.

# Sixth Form Devices

Digital learning is an integral part of Sixth Form study. Devices are used in and out of lessons to support your learning through a range of activities including digital notetaking, completing digital worksheets, and accessing online resources.

We recommend and support the use of **Apple iPad, 11<sup>th</sup> generation** (2025 model, Apple A16 Bionic processor), with a digital pencil and a protective case.

- There is no need to buy an official Apple Pencil; a wide range of cheaper third-party pencils can be found on Amazon, such as the [Metapen Pencil Air8](#).
- If you are studying subjects that involve significant amounts of writing, for example English, History or Philosophy, then you might wish to buy a portable wireless keyboard, such as the [Keychron B1 Pro](#) or a [keyboard case](#) for your iPad.

As a student you can buy an iPad from an Apple Store at a discounted price (about 8% off) if you bring proof of your enrolment at Reading School with you (an official letter confirming your Sixth Form place).

A refurbished iPad 10<sup>th</sup> generation (2022 series, with A14 processor) available from sites such as [BackMarket](#) would also be a very good option and perfectly suitable for the duration of your Sixth Form study.

## Why iPad?

iPads offer the best-in-class digital inking experience at the best price, in a device that (if looked after) will last throughout your Sixth Form studies and even into university or work. Microsoft's 365 apps (including Teams and OneNote) are excellent and fully compatible with our digital learning platforms.

Crucially, iPads satisfy the following core requirements that make them suitable as digital learning devices:

- iPads provide best-in-class “digital inking”; that is the ability to digitally write on the screen using a capacitive (“active”) stylus or digital pencil.
- iPads provide access to Microsoft's Office (Microsoft 365), Teams and OneNote **native** applications (not their web-based variants).
- iPads provide all-day battery life (at least 7 hours in real-world use).

iPadOS also offers excellent controls for managing notifications and distractions, as well as the ability to track your device and remotely lock it if misplaced.

## What if I'm studying Computer Science? Don't I need a laptop?

Most current Year 12 Computer Science students use iPads for notetaking and completing past exam questions, whilst using the classroom computers for completing programming tasks and their NEA (coursework) projects.

If you would prefer to use a laptop, and this is to be your main device that you use across all subjects, then you must ensure that it conforms to the following requirements:

- it must be capable of digital inking (this is essential if you are studying Maths or Further Maths, where you will be completing a lot of work digitally)
- it must be small with a screen no larger than 14”
- it must have all-day battery life.

The [HP OmniBook X Flip](#) and [ASUS Vivobook Flip](#) meet the requirements set out above. A second-hand or refurbished Microsoft Surface Pro 8 or above could also be a good option, offering a great combination of laptop and tablet use.

Microsoft and HP both offer education discounts via their websites – [HP Student's Store](#) | [Microsoft's Education store](#).

## Using the right apps

Before arriving in September, you must ensure that you have installed the following apps:

- Microsoft 365 (formerly Microsoft Office)
- Microsoft Teams
- Microsoft OneNote
- Microsoft OneDrive
- Microsoft Outlook

You can sign into each of the apps with your school email address to unlock full access to all features – there is no need to purchase a Microsoft 365 subscription.

### OneNote

You will use Microsoft OneNote for notetaking and completing work in lessons.

Whilst you may prefer other notetaking applications, using OneNote will ensure that:

- Your notes are backed up to your school Microsoft account
- You can access digital whiteboard content produced by your teachers in lessons
- Your notes and work can be accessed by your teachers to provide feedback
- Your notes and work can be accessed from any school device/computer should you not have yours with you.

OneNote is integrated within Microsoft Teams as the “Class Notebook”. For each subject you study, you will have a distinct team within which will be a Class Notebook where you will complete your work. For the best experience, you should access this as a notebook via the OneNote app and **not** via the Teams app.

### Expectations

The following principles are key to our digital strategy:

- Devices should be considered digital learning companions that disappear when not in use.
- We wish to avoid any sense of a "digital invasion" into classrooms.
- The integration of devices into lessons should be to augment existing best practice, not arbitrarily replacing great methods for sake of “being modern”.

You should not expect to use a device throughout every lesson, and you should not presume to use a device without being directed to by your teacher. Your teachers will make clear when you should use your devices and when you should put them away.

Behaviour Points can be logged for the following:

- Misuse of a device: if you are using your device for anything other than what you have been directed to use it for in a lesson, or for causing a distraction to others.
- Missing equipment: not having a device or required accessory (for example, a digital pencil) with you for your lesson and/or for your device/accessory not being charged.

## Setting yourself up for success

Here are some tips to get you off the best start with using your device in Sixth Form.

### Tip 1 – Get your apps installed before you get to school!

Ensure that each of the required apps are installed on your device and that you have signed into them before you get to school in September.

If you are new to Reading School and do not have an email address and password yet, you will still be able to download apps ahead of time but you will need to wait until you get to school to sign into them.

### Tip 2 – Manage your distractions

Using devices in lessons has many benefits but could also cause significant distraction which can impact academic performance.

Many apps are actively designed to grab and hold your attention and so it is essential that you learn to **take control of your device** - you are to master *it*, not be mastered by it!

On iPad, you should [set up and use a "Focus" mode](#) to disable notifications during school hours.

- All social media and messaging apps should be silenced or, ideally, not installed at all.
- Email and Teams notifications should also be silenced.

Equivalent settings on other platforms should be used to the same effect.

### What about Teams notifications?

You might think it important that you can receive email and Teams notifications during the day. After all, your teachers are very important people and their attempt to communicate with you must be a top priority for you. Actually, the most important member of staff is the one who is present in the classroom with you. Emails and Teams posts from anyone else can wait until a study period or break for you to respond.

### Tip 3 – Get familiar with Teams and OneNote

If you have never used Microsoft Teams or OneNote before then you should take some time to work through these “getting started” guides from Microsoft before September:

- [Microsoft OneNote Help \(iPad\) - Microsoft Support](#)
- [Get started in your class team - Microsoft Support](#)

## Cost of Devices

We recognise that this is an additional expense to families, at a time of rising costs. If you have any financial difficulties purchasing the textbooks or equipment, please refer to the Financial Support section of this booklet for information on the 16-19 Bursary and ‘Reading School Promise’.

I am always happy to discuss such matters confidentially. Alternatively, you can email Mr T Evans, who is responsible for supporting families who may need additional financial assistance. His email address is [tevans@reading-school.co.uk](mailto:tevans@reading-school.co.uk)

# Parent Portal

All schools have a database in which students' academic and personal information is recorded and securely stored. At Reading School, we access this wealth of information through software called

## **Bromcom**

An important part of maintaining an information rich database is being able to share parts of it with parents. The software allows us to publish online much of the data we hold on the students in our care through a secure website called My Child at School.

This information, such as academic progress, termly reports, behaviour, detentions, achievement and attendance, is only available to the parents of that boy and can only be accessed through a password protected, unique login. This information is live and, in the case of lesson attendance for example, is updated as the register is taken in class.

All parents will receive further information about the My Child at School Portal and be issued with a unique user name and password to access live data. For this communication each parent must have a unique email address that is not going to change over the time their son is at Reading School.

# Contacting the School

Address: Reading School  
 Erleigh Road  
 Reading  
 RG1 5LW  
 0118 901 5600

Tel:

Email: [sixthformadmissions@reading-school.co.uk](mailto:sixthformadmissions@reading-school.co.uk)

## Useful Staff Information:

Name	Role	Email Contact
Rev Dr C Evans	Headmaster	<a href="mailto:headspa@reading-school.co.uk">headspa@reading-school.co.uk</a>
Mrs L Ayres	Deputy Headteacher	<a href="mailto:layres@reading-school.co.uk">layres@reading-school.co.uk</a>
Mr D McGall	Assistant Headteacher	<a href="mailto:dmcgall@reading-school.co.uk">dmcgall@reading-school.co.uk</a>
Mr A Lloyd	Assistant Headteacher	<a href="mailto:alloyd@reading-school.co.uk">alloyd@reading-school.co.uk</a>
Mr G Fairchild	Assistant Headteacher, Director of Admissions	<a href="mailto:gfairchild@reading-school.co.uk">gfairchild@reading-school.co.uk</a>
Mr T Evans	Assistant Headteacher, Personal Development, Pupil Premium	<a href="mailto:tevans@reading-school.co.uk">tevans@reading-school.co.uk</a>
Mrs C Woodcock	Finance Director	<a href="mailto:cwoodcock@reading-school.co.uk">cwoodcock@reading-school.co.uk</a>
Miss S Rogers	SEND Coordinator	<a href="mailto:srogers@reading-school.co.uk">srogers@reading-school.co.uk</a>
Miss Holly Duxbury	Head of County House	<a href="mailto:hduxbury@reading-school.co.uk">hduxbury@reading-school.co.uk</a>
Miss K Rosser-Evans	Head of East House	<a href="mailto:krosserevans@reading-school.co.uk">krosserevans@reading-school.co.uk</a>
Miss A Batty	Head of Laud House	<a href="mailto:abatty@reading-school.co.uk">abatty@reading-school.co.uk</a>
Mr C Betteridge	Head of School House	<a href="mailto:cbetteridge@reading-school.co.uk">cbetteridge@reading-school.co.uk</a>
Miss Katherine Scott	Head of West House, Boarding Housemaster (East Wing)	<a href="mailto:kscott@reading-school.co.uk">kscott@reading-school.co.uk</a>
Mrs P Brookings	Pastoral Manager	<a href="mailto:pbrookings@reading-school.co.uk">pbrookings@reading-school.co.uk</a>
Miss Yoga Anantha Narayanan	Attendance and Reporting Officer	<a href="mailto:yanantharayanan@reading-school.co.uk">yanantharayanan@reading-school.co.uk</a>

The Sixth Form Team is made up of:

Mr D Whitehorn	Head of Sixth Form	<a href="mailto:dwhitehorn@reading-school.co.uk">dwhitehorn@reading-school.co.uk</a>
Mrs H Majorossy	Sixth Form Intervention Lead	<a href="mailto:hmajorossy@reading-school.co.uk">hmajorossy@reading-school.co.uk</a>
Mrs M Alberici	Sixth Form & Boarding Administrator	<a href="mailto:malberici@reading-school.co.uk">malberici@reading-school.co.uk</a>

## Term Dates – 2026-27

Michaelmas Term 2026	
Staff Days	Tuesday 1 <sup>st</sup> & Wednesday 2 <sup>nd</sup> September 12 <sup>th</sup> February 2027
Michaelmas Term commences for all students All <b>Year 7</b> students will be in school from 8:20am - 3:25pm <b>Boarders</b> return on the night of Wednesday 2 <sup>nd</sup> September from 6.00pm – 8.00pm All <b>Year 12 students who are new to the school</b> will be in school from 8:20am – 12.40pm All <b>Year 12 students who are returning to the school</b> will be in school from 10:00am – 12.40pm All <b>Year 8 - 13</b> will be taking part in academic preview activities and will be expected to attend school only for their pre-booked appointment.	<b>Thursday 3<sup>rd</sup> September</b>
Reading Week	<b>Monday 19<sup>th</sup> October to Friday 23<sup>rd</sup> October</b>
Half Term	<b>Monday 26<sup>th</sup> October to Friday 30<sup>th</sup> October</b>
School reopens for students	Monday 2 <sup>nd</sup> November
Term ends	<b>Wednesday 16<sup>th</sup> December (p.m.)</b>
Lent Term 2027	
Lent Term Commences	<b>Monday 4<sup>th</sup> January</b>
Staff Day	<b>Friday 12<sup>th</sup> February</b>
Half Term	<b>Monday 15<sup>th</sup> February to Friday 19<sup>th</sup> February</b>
School reopens for students	<b>Monday 22<sup>nd</sup> February</b>
Term ends	<b>Thursday 25<sup>th</sup> March (p.m.)</b>
Summer Term 2027	
Summer Term Commences	<b>Monday 12<sup>th</sup> April</b>
Bank Holiday	<b>Monday 3<sup>rd</sup> May</b>
Half Term	<b>Monday 31<sup>st</sup> May to Friday 4<sup>th</sup> June</b>
School reopens for students	<b>Monday 7<sup>th</sup> June</b>
Term ends	<b>Thursday 15<sup>th</sup> July (a.m.)</b>

# Timings of the School Day

The school day is organised to have a slightly different approach for lower school students and Sixth Form students. For Sixth Formers, the day typically begins at 09:20,

Sixth Form students are expected to arrive in time for their first lesson of the day. Lateness to their first lesson is to be avoided. Three instances of lateness in a half term will result in an after-school detention. Once students arrive on site they must stay onsite until after their afternoon form time. If a Sixth Form student has no lessons in the afternoon, they will be permitted to leave the School site after tutor time.

Typically, the Sixth Form day proceeds from 09:20, but there may be occasions when the first lesson of the day will be from 08:30. The day typically consists of seven 45-minute long lessons, each with a five minute break of transition time. For Sixth Formers, there will be a break from 10:55 until 11:15 and lunch from 13:00 until 13:45. There is also a 15-minute tutor time, chapel or assembly in the middle of the day. The school day ends at 15:25.

## Timetable

Reading School Daily Timetable											
	AM registration	Period 1	Period 2	Break	Period 3	Period 4	Period 5	Pastoral Time	Period 6	Period 7	Period 8
	08:20-08:30	08:30-09:15	09:20-10:05		10:25-11:10	11:15-12:00	12:00-12:45	12:45-13:00	13:00-13:45	13:50-14:35	14:40-15:25
Year 7	Tutor Time	Lesson	Lesson	Break	Lesson	Lesson	Lunch	Tutor Time/Chapel/Assembly	Lesson	Lesson	Lesson
Year 8											
Year 9											
Year 10											
Year 11											
Year 12	Register (for support only)	Support lessons	Lesson	Break	Lesson	Lesson	Lesson	Lunch	Lesson	Lesson	
Year 13											
	08:20-08:30	08:30-09:15	09:20-10:05	10:10-10:55		11:15-12:00	12:00-12:45	12:45-13:00	13:00-13:45	13:50-14:35	14:40-15:25

## School Opening Times

The School Reception is open between 08:00 and 16:00. For safety reasons please ensure your son does not arrive on site before 07:45. As most Sixth Formers won't have a lesson until 09:20, this is unlikely to be an issue. If a student does not have a lesson until later in the day, they can arrive for their first scheduled lesson.

Upon arriving at the School, students should go directly to their first lesson where they will be registered.

Equally, if a Sixth Form student has no lessons in the afternoon, they will be permitted to leave the School site after tutor time.

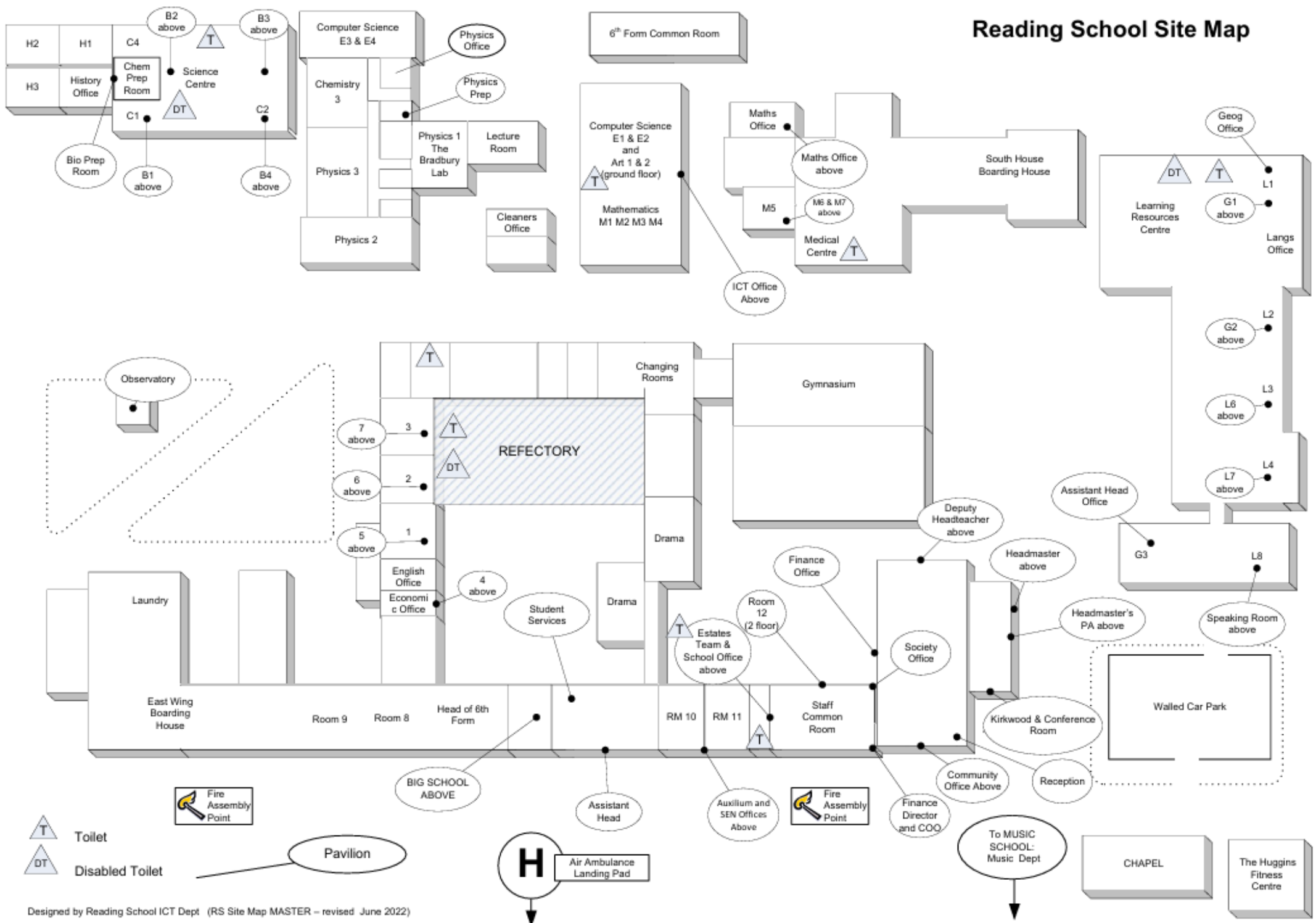
## Visiting the School and Parking

Please be aware that there is no parking for parents or students anywhere on the school site. For those who have appointments to visit the school, access is via Erleigh Road. Visitors **must** report to Reception to sign in and out. The school is unable to provide spaces for parents dropping off or picking up pupils.

Please do not park or drop students off on the school site or at the front of the school as this causes traffic congestion. The exception to this is for parents of boarders who are picking their son up on a Friday afternoon and dropping off on a Sunday evening/Monday morning.

No students are allowed to drive or park on the School site. If they choose to drive to school then they must find parking in one of the neighbouring roads. Also, mopeds are not allowed to be driven or parked on the School site.

# Reading School Site Map



## Reading Buses

Reading Buses have several services to the roads surrounding the School. For further details visit their website at [www.reading-buses.co.uk](http://www.reading-buses.co.uk) or contact them on 0118 959 4000.

## Cycling to School

We support students who choose to cycle to school. Those that do so must ensure they have a D Lock and lock their bikes securely in the bike sheds behind the JKB Building. Please note that the School's insurance does not cover the loss of personal possessions including bikes. There is CCTV in this area, but this will be checked after an incident rather than as a constant supervision measure. Boys should also ensure that they wear cycle helmets and appropriate reflective clothing.

## Absence

Parent/guardians must email [attendance](#) on each day of their child's absence, explaining the reason for it. If we do not receive an email notification by 10AM, the absence will be recorded as unauthorised. Absence notifications are no longer accepted via telephone or MCAS.

Requests for leave of absence for appointments such as doctors, dentists, or other medical visits should be made in advance to [attendance](#). Students must sign out at Student Services before leaving the site and sign back in again on their return. Students are expected to inform their tutor and relevant teachers of the planned absence. Please note that the school will not authorise absences for work experience or university open days unless there are exceptional circumstances.

If students feel unwell during the school day, they must report to Student Services. They are not permitted to leave the school site due to illness unless they have spoken to a member of staff at Student Services. The school must receive an email from parent/guardian confirming that they are unwell.

We expect all students to maintain attendance of 95% or above. If your child's attendance falls below this level, it will be monitored closely and your child's tutor, Head of House, or the Head of Sixth Form may speak with your child to discuss strategies and support to help improve their attendance.

If your child's attendance falls below 90%, you will receive a warning letter regarding an attendance concern. You may be invited to attend a meeting with the Sixth Form Intervention Lead or the Head of Sixth Form to create a pastoral support plan to improve your child's attendance. Attendance will continue to be monitored closely by the Intervention Lead and Head of Sixth Form.

Attendance is not optional, and students with unauthorised absences will be breaching the Sixth Form Agreement. Students are expected to attend all timetabled lessons, including Directed Studies, support sessions, and PSHE lessons. Failure to attend these sessions without authorisation will result in a 60-minute detention.

## Punctuality

If students are late to school or lessons three times during a half term, they will be required to attend a 30-minute punctuality detention. Five late arrivals will result in an additional 60-minute punctuality detention. Any further late arrivals will result in further 60-minute detentions. Failure to attend these sanctions will result in an internal exclusion. If punctuality continues to be an issue, the attendance sanctions detailed above will apply.

## Break and Lunch

Students are allowed to leave the school site during lunch time. However, they are not permitted to leave the school site at break time or during the free periods.

## The Learning Environment

### The Refectory

The Refectory is open to Sixth Form students throughout the day from 07:50 to 16:00 and provides an excellent venue for private study. Hot snacks are available from the Grab & Go window all day and hot food is available at break and lunch time. Cashless tills are in operation and make use of biometric fingerprint technology, hence you will need to register in the School Office on the Induction Day, if you are new to the School. Sixth Form students can add credit to their account either via their bank account or they may bring cash to the School Finance Office on Monday or Wednesday break or lunchtime. This must be in note form or by cheque, as coins will not be accepted.

If your timetable allows, we would prefer you to let the younger students in the school make greater use of this facility during their break and lunch times due to space limitations. Obviously, you are free to move to the Sixth Form Common Rooms or LRC as these are open throughout the day.

## Learning Resource Centre (LRC)

The LRC is open from 08.30 to 16.30 for private study, quiet group work, ICT access, photocopying/printing and access to a range of learning resources. The LRC is usually a quiet study area during lesson time and is a hive of more social use at break, lunch and after school. There is no limit to the number of books Sixth Form students can borrow and books are usually loaned for two to four weeks at a time.

Many of our books are aimed at the Sixth Form to support the curriculum, wider interest and career pathways. There is a collection of magazines that support specific subjects e.g. the Hodder Review magazines, the Mary Glasgow language magazines, The Economist and The Student British Medical Journal. The LRC also provides access to a range of good quality online resources through the school VLE e.g. JSTOR, Britannica and the Science and History Reference Centres. The LRC encourages students to get involved and boasts an impressive team of Pupil Librarians who not only support the day to day running of the LRC, but also special projects like cultural days and our Book Festival.

## Sixth Form Common Rooms

These are spaces for Sixth Form students to relax and socialise. Some study does take place here, but the LRC and Refectory are better suited for this than the Common Rooms.

The School is continually working in order to upgrade the Common Room facilities so that they better serve the needs of Sixth Form students. This is an on-going programme of improvements and our aim is to provide an environment in which students can relax, socialise and study. This coming year a Sixth Form student in both Year 12 and Year 13 will be given a role as Common Room Prefect and they will lead on the improvements to the Sixth Form Common Rooms.

## Mobile Phone Use

The School has a no phones policy for Years 7-11. Sixth Form are permitted to use their phones on the School site, however, in order to minimise the visibility of electronic devices and to model behaviour for the lower years, Sixth Form students are expected to not have headphones or mobile phones in visible use while walking around the School site. They are permitted to use them in the LRC, Refectory and other appropriate spaces.

## Clubs and Societies

At Reading School, we run a selection of regular activities for students to participate in.

Lunchtimes and after school form an integral part of the daily pattern of life at Reading School. The Reading Way is broad and balanced, enabling students in the Sixth Form to participate and lead in House activities, clubs, societies and trips. The School runs around 50-60 trips a year many of which are available for the Sixth Form.

There are some activities which we expect all students to participate in, as part of the balanced diet of team building and collaboration. For the Sixth Form, the expectation is for students to find ways to give back to the School community and to offer leadership. This can be through running a club, mentoring or community service. There is also a specific Character Education programme that all Year 12 students will engage with. There is more information about this later in the Welcome Pack.

The clubs and societies available are communicated to parents and students on a termly basis.

There is an extensive range of sport, drama, music and art open to all, in addition to a variety of academic opportunities and clinics to support classroom learning.

Clubs range from: debating and philosophy, to fencing and cricket, LAMDA, mock trial, Maths Intelligence 24, Warhammer, coding, from Spanish Scrabble, to Sixth Form weightlifting.

The vast majority of clubs are completely free of charge, however there are some activities such as peripatetic music lessons, LAMDA classes and fencing that incur additional charges.

We are always looking for opportunities for students to help us come up with new ideas and to provide space for student leadership, so if there is club missing from our current provision that a Sixth Form student wants to lead on, that would be encouraged. They should simply speak to either their tutor or Mr T Evans, Assistant Head responsible for the Co-curricular Programme.

We encourage all students to take part in an extra-curricular activity at least once a week to ensure students are actively involved in pursuing areas of interest and stretching themselves.

# Additional Support and Opportunities

## Student Services

Student Services provide a range of services to support Students to keep them safe, well and happy.

These include the following:

Medical Issues - First aid support for minor injuries and illnesses during school hours and assistance with managing medical conditions/medication needs at school.

Attendance Support - Signing in and out for all students.

Pastoral Care - A safe space for students to discuss concerns in a compassionate and confidential environment.

Behaviour – Monitoring of student behaviour

Lost Property - Management of lost and found items to help students recover misplaced belongings.

## School Nurse

The school nurse visits the school every two weeks and provides a confidential service, qualified support, non-judgemental advice and appropriate signposting for referrals.

## School Counsellor

We employ a School Counsellor who is present on school site one or two days per week.

Our counsellor works within the British Association for Counselling and Psychotherapy Code of Ethics and Practice which means that the counselling is confidential except in the following circumstances:

- Where there is a serious risk of harm to self or others
- Where the counsellor believes there is a child protection issue

Appointments can be arranged, based on need, following discussion with tutors, the Sixth Form team or via Dr Brookings in Student Services.

## Careers Support

Careers provision is an important component of the support provided by the School. Charlotte van den Bergen, from Brighter Careers Coaching, is our careers advisor. She has been a vital resource for countless Sixth Form students. Students may request appointments at any point in their academic career by emailing [pbrookings@reading-school.co.uk](mailto:pbrookings@reading-school.co.uk). Sixth Formers are encouraged to book an appointment if they are ever uncertain about their next steps.

## Work Experience

The School is supportive of students' attempts to develop skills that increase employability, but encourages students to recognise that significant permanent paid employment on a weekly basis may place a strain upon their studies, and should be treated with caution. A balanced approach to part-time employment is encouraged.

The current model is for all Year 12 students to be provided with a week in June to arrange their own work experience. Learning from the workplace is an important step towards applying for jobs in the future and produces a great many benefits.

Whilst the School understands that some valuable work experience placements are offered at set times throughout the academic year; where possible we encourage students to avoid work experience during term time in most instances.

Where this is not possible, requests for term time work experience must be made to the Attendance Officer in advance of the proposed dates and approved in advance. Requests should be made to [attendance@reading-school.co.uk](mailto:attendance@reading-school.co.uk); please note, it is not the usual procedure to authorise these requests and the final decision remains with the Head of Sixth Form.

## Student Support

Reading School has a close and dedicated network of support for students with special educational needs and disabilities. A SEND Passport is written for each boy with such needs following a consultation with them; this is updated on an annual basis and has input from teachers and parents. The Passport is a profile of the student giving their strengths and development areas, and provides their teachers with tips on how best to support them.

A member of the Student Support Team is present in Auxilium, the Student Support Area, every break and lunch time for anyone at a loose end to come and enjoy the friendly atmosphere. They are invited to play games like chess, Uno, board games, or even just read, talk, or do homework, and are welcome to bring their lunch.

Students are also frequently invited to take part in small groups in Auxilium to help them develop in different areas like study skills, social interaction, university preparation, or any other issue likely to come up in a school career. We can also refer students to our dedicated school counsellor and other specialised services where needed.

### What do our students say about Student Support at Reading?

*“Being at Reading School is like riding a wave - ideally you are ahead of the wave or you ride it. If you get lost in the wave then Auxilium is like a boat helping you move with the wave.”*

**Year 10 student description of Auxilium, the Student Support area**

*“When I first started coming in Year 7, Student Support hugely improved my enjoyment of school. Over the years, it has helped me become a more confident and independent person, and given me a strong, supportive network of friends. It’s a sort of sanctuary, both away from the busy crowds of the Refectory or LRC, and from the regimented, school day and timetable. Also, just as importantly, it’s a place where having different interests and ways of looking at the world is not only respected but valued and celebrated.”*

Year 11 student

*“I can’t count the number of times you’ve supported me or helped me with my challenges. I know I wouldn’t have made it without your support.”*

Year 13 student

*“Thank you for being there for me and helping me through school right from the beginning; you’ve made my school life much easier and I really appreciate that.”*

Year 13 student

From student feedback at an external review meeting in October 2022:

*“Student Support is seen as an oasis, non-judgemental and exceptional for what it does. There was a consistent view that Auxilium is approachable, is a safe place to offload / share; this was evident in the way students who didn’t know each other well, if at all, shared information about their personal lives for example risk of not remaining at the school, risk of not achieving in the classroom.”*

**The SEN co-ordinator (SENCO) for Reading School is Miss S Rogers and can be contacted at:**

[srogers@reading-school.co.uk](mailto:srogers@reading-school.co.uk)

# Academic Intervention

## Intervention Lead

In the Sixth Form, there is a designated member of staff who will be responsible for offering supportive academic interventions for all Sixth Form students who require it. This member of staff is Mrs H Majorossy and she will offer guidance on techniques and structures that can help students who need additional academic support.

While the first approach staff will take for students who need academic help will be support, it is also sometimes the case that there are other issues at play relating to a lack of effort or behavioural concerns. In these circumstances, sanctions can be administered by Heads of Department, Heads of House and the Sixth Form Team. There are very high standards expected of Sixth Form students, as laid out in the Sixth Form Agreement.

## Mentoring

Academic mentoring is available within nearly all departments within the School and is a key part of our learning environment. Students who need support may be offered a student mentor. Equally, if students are excelling in a subject, they may be asked to volunteer as a mentor themselves.

Students whose attitude to learning or progress is less than satisfactory will be offered intervention mentoring with a member of the Sixth Form Team. Whilst in the first instance Form Tutors work hard to motivate and support this additional, targeted intervention, this additional intervention is intended to achieve specific goals and help students fulfil their potential.

## Missing Lessons

Students are expected to attend all of their lessons. Students who miss lessons without authorisation or permission should expect to be placed in detention. Frequent occasions of missed lessons will result in conversations with the Sixth Form team about whether the programme of study the student currently has matches their needs.

# Progression into Year 13, Subject Drops and Subject Changes

We hope that all students will undertake two years of study at Reading School and will complete their A-levels successfully. However, conversations will be held with students who are not achieving at the level expected in the end of Year 12 exams. Students who are achieving significantly below their own ability at the end of Year 12 will be encouraged to carefully consider their pathway and option choices.

We encourage students to commence their Sixth Form studies with an academic programme that suits them. Students may be allowed to drop a subject in the first weeks of term, or at the end of the summer term. Drops at other times of the year are discouraged, and students are reminded that beginning a subject which they later drop disadvantages themselves, the School and others.

Apart from in exceptional circumstances, no A-level subject changes will be permitted beyond the first half term of Year 12.

## Coursework and UCAS Deadlines

We expect students to be proactive in managing their workload and meeting deadlines as part of their preparation for life after school.

Students who fail to meet interim deadlines will be managed by subject teachers and/or Heads of Departments:

- Your tutor will be informed
- A new deadline will be negotiated which may involve insisting that you work at lunchtimes and during free periods until the work is completed

Final coursework and UCAS deadlines set by the school are non-negotiable, except in truly exceptional circumstances.

## Sixth Form Dress Code

- Students who enter the Sixth Form at Reading School, as young adults within the School community should understand the importance of acting as role models. They are expected to set an example for the rest of the School, whilst enjoying the privilege of expressing themselves more independently.
- Ultimately, students enter the Sixth Form to work and contribute to the wider school community therefore their dress should reflect this.

## Sixth Form Uniform

- Dark suit (grey, black or dark blue suitable for a mainstream office environment)
- Sixth Form tie (available from Stevensons, Reading)
- White or grey shirt
- Plain black or brown shoes – note, not black trainers.
- Dark socks
- Grey or dark blue pullover V neck: purchase of this is optional
- Chemistry coat (if subject has been opted for)
- Overcoats should be plain and dark in colour. Hoodies are not permitted. This includes House Hoodies purchased within School. These can be worn to and from Games sessions.
- Navy ¼ zip jumpers are permitted, but must be worn with their school jackets, not in place of them.

## Shoes

Shoes should be sensible i.e. not trainers (including all branded and/or black leather trainers).

Shoes should be dark, plain leather (black or brown).

Top coats should be plain and dark in colour. Leather/PVC and denim top coats are not permitted.

A rucksack style bag worn across both shoulders is recommended to alleviate problems of back pain later in life.

## Wearing of Uniform

- Uniform is to be worn smartly around the school. Ties are to be worn appropriately and jackets are to be worn to Chapel, assembly, lessons and formal lectures/events.
- Casual clothes are not permitted. Any hooded top or sports garments are not permitted.
- Wearing of inappropriate uniform / jewellery / hair styles may result in the student being sent home.

The final decision as to what is appropriate is down to the Sixth Form Team and ultimately the Headmaster.

## RSPA Uniform Shop

The RSPA Uniform shop is run entirely by parent volunteers and all profits go to support projects that benefit students directly. Donations of uniform, sports kit and revision guides in good condition are always gratefully received and can be taken to school Reception any time in a bag labelled 'Uniform Shop'.

## Lockers

We operate a locker hire scheme and lockers can be hired from Perfect Lockers. You can hire a locker for each academic year by visiting <https://www.locker.rentals/> and searching Reading

School and following the online prompts. If you have any difficulties, you can call 0330 311 1003. Having somewhere secure to leave items and reducing the necessity of carrying excess resources around the School is useful for students.

The lockers are installed with a combination lock. The code will be sent once you hire a locker.

## Boarding

For information for those new to boarding, further details can be found here:

[Guidance for New Boarders and Parents](#)

## Afternoon Private Study

It is our practice to increase flexibility in the timetable and relax some of the customary school supervision as students enter the Sixth Form. We encourage pupils to develop personal responsibility and time management of their own private study time.

We currently permit Sixth Form students to leave the school premises after registration should they have no further lessons or commitments. Students may not leave the site during lesson time until the beginning of lunch. The only exception is for occasional necessary appointments when parental permission is granted. Parents can communicate dates and appointment times by emailing their son's tutor and the Attendance Officer ([attendance@reading-school.co.uk](mailto:attendance@reading-school.co.uk)). Please do not arrange driving lessons, driving tests or job interviews at times which clash with taught lessons.

We expect off-site private study to be seen as an opportunity for further study, fieldwork, research in libraries, or extending work experience but not for extra part-time earnings. Students may also be permitted to be off-site for music coaching, community outreach and driving lessons during private study time. Where there are other commitments in school such as House activities, School events or sports practices and matches after school then this commitment must be honoured.

We are unable to accept responsibility for students who are not on the School premises. Students may of course stay in school during the afternoon to use the Learning Resources Centre or other facilities if they wish. If they do so, they need to sign-in to the Learning Resources Centre.

Additionally, parents may be assured that off-site privileges will be withdrawn if a student's progress or behaviour is unsatisfactory. We would greatly appreciate your support, if we decide that it is in your child's best interests to remain on-site, for the whole of the School day. Parents may like to check their child's timetable at the start of term to clarify when he may be off-site. Due to the flexibility that off-site study periods provide it should never be necessary for a student to miss a lesson. Please note that all students are expected in school on time for their first lesson.

For most students, the degree of flexibility in all aspects of their school life allows them to progress into independent learners and mature young men, within a structure and support system that enables them to fulfil their potential, whilst learning from their mistakes.

Furthermore, Reading School is an environment where we try to ensure that academic excellence is underpinned by a pastoral system that promotes self-respect and respect for others. Sixth Form students are powerful role models in the School and their attitude and behaviour set an example that other students lower down the School will aim to follow.

We recognise that this study environment will not suit all students and they need to be happy to conform to the expectations and ethos before they join the Sixth Form at Reading School.

All Sixth Form students should understand that failure to sign out appropriately when they leave the School site will result in sanction. This is to ensure that the School maintains the highest safety standards.

# Sixth Form Leadership Opportunities

## **Prefects**

The School Captain and the School Vice-Captains along with the School Prefects are elected in April and May. We have a very strong Prefect team that makes a positive and valuable contribution to the School community. Every House also has their own House Prefect Team too. Beyond the roles of the elected School Prefects every student is expected to contribute to the life of the School, offering leadership within their house and contributing to School events (such as open evenings).

Diverse leadership opportunities are open to all Sixth Formers with volunteers often being sought for House competitions, charity fundraising, the Future Stories outreach programmes and other internal activities.

The co-curricular programme is designed to enable boys to extend their aspirations, skills and range of interests beyond the classroom and to help develop socially and emotionally.

In typical years, there are over 50 enrichment activities available to students at lunch time and after school including:

- Arts, drama and debating
- Music
- Service Activities
- Sport
- Spirituality and contemplation groups
- House competitions
- Events, talks, trips and expeditions

It is expected that students participate, or ideally lead, in a range of activities beyond their studies, so as to excel in a range of areas, beyond simply achieving academically.

# Character Education: Personal Development & Service

Reading School continues to believe that our purpose is to develop graduates who go into the world with the ability to achieve long term happiness and success both for themselves, and for others.

With this in mind we are committed to developing positive character traits (virtues) in our students as well as supporting them attain the highest academic achievements of which they are capable.

We believe that the world needs good people just as much as they need intelligent people. Our aspiration is that our students achieve both in their lives.

Whilst many virtues can be cultivated in the academic arena such as diligence, resilience and reflection, we believe our students need opportunities outside the classroom to develop their civic and moral virtues. To this end we provide multiple and varied opportunities to contribute to the school for both personal and collective benefit.

Our new programme launching in Sept 2026 will see every year 12 student contributing to the life of the school. Phenomenal organisations are full to the brim with reciprocal relationships where members recognise the balance give and take. We call it 'Character & Service'. We believe this develops character but also builds identity and commitment to being an essential part of the school community. We want all students to feel they belong, and to care.

It is important that Sixth formers must have choice and autonomy in this area. To prescribe the same journey for everyone is reductive and undermines the motivation to choose the way to contribute and serve the school community.

Year 12 will be asked to choose at least one of the following facets of the school to in which to contribute.

- Peer mentoring – both academic and attitudinal
- Sports coaching and officiating
- Subject specific for the creative arts: Drama, Music & Art
- Lunch time clubs for lower school
- Supporting the 'Future Stories' programme mentoring local primary school students
- Specific roles within the House (County, East, Laud, School, West) as a 'Prefect'

This list is not exhaustive though! If students find new ways to contribute, then we will try to facilitate this.

We hope students will find reward and satisfaction from embracing the opportunity to serve others. Many students will continue to serve throughout both year 12 and 13 having invested in the school and the area where they have chosen to focus. Though we aren't saying it is causal we do find a high correlation of those who excel in the Sixth form, with those who have embraced their role within it, and with the school as a whole.

Lastly it is worth recognising that character shows itself in many ways. Acts of service is one, academic achievement is another. But what is often stated by those involved in truly brilliant organisations is that in addition to these things, true success often lies in the ability of every member to embrace the community – to do the little things day in and day out that support collective growth and success. The impact of being polite, being kind, being willing to support, being a positive influence and being inclusive, whilst sometime overlooked – sit as a foundation to any organisation that has any real ambition to be brilliant, and to make the world a better place.

## School Sport

Your son will be able to choose from a variety of options for Games sessions. These sessions are compulsory for Year 12 and are timetabled on Wednesday afternoons.

For school sports your son will need navy blue shorts and short sleeved top or tracksuit. All kit must be navy blue not black. Trainers are permissible in any colour, but it is encouraged to have a separate pair of indoor trainers or shoes appropriate to the activity (i.e. indoor trainers should not be worn on the field or vice versa). We would only recommend buying a spare pair of indoor trainers if the need arises.

For sports where your son represents the school, appropriate kit will be provided.

Students have the option of choosing full sports kit in their House / School colours if they wish, but this is not necessary and it is advisable to wait for the start of the term before making any decisions on this kit, as it is often not needed.

Where students wish to choose House / School Colours (as worn in the lower years), School kit can be purchased from our school suppliers. This is available from Macron throughout the year online by using this [link](#) with delivery usually within 2/3 days. Additional contact can be made by telephone 02083037793, or email [Naomi@macronlondonsoutheast.com](mailto:Naomi@macronlondonsoutheast.com)

Please do wait until term is established to make these purchases.

For all outdoor team games, students require the following additional items, which can be purchased if needed, once the student knows which sports they will be participating in:

- Mouth-guard
- Shin pads
- Rugby/football boots (with safety studs)
- Outdoor trainers

If you do decide to purchase any House kit, please make sure that you mark down the correct house on the order form.

Maroon = County      Sky = Laud      Yellow = West      Green = School      Pink = East

If you find yourself in financial difficulty or are concerned about the affordability of this kit, please do not hesitate to contact Mr T Evans ([tevans@reading-school.co.uk](mailto:tevans@reading-school.co.uk)) and he will be able to offer some support.

## Pre-Season Rugby Training

Pre-season rugby training will take place on the 31<sup>st</sup> August (08:30-15:30). No prior experience of rugby is needed – anyone is welcome to come along and join in! You need to bring boots, trainers, a gumshield, water bottle, and packed lunch. Thereafter, training will take place on Mondays, 15:30 – 17:00 starting on the 7<sup>th</sup> September.

There will be senior fixtures on most Wednesdays for both the 1<sup>st</sup> XV team.

Email [mkearle@reading-school.co.uk](mailto:mkearle@reading-school.co.uk) to express your interest and for further information.



# Sixth Form Agreement

## What the School agrees to:

Sixth Form students at Reading School can expect the school to support them through many opportunities to learn and grow. We endeavour:

- To offer a first-class education, which will challenge you to achieve your very best academically, as well as giving you the opportunity to explore existing and newly discovered talents through varied extra-curricular opportunities;
- To let you grow as an individual in a happy and caring environment where you will be supported in all that you do;
- To inform you about your progress in the Sixth Form and about the opportunities available at 18-plus;
- To make the School's expectations clear and consistent for all, with due regard for preparing Sixth Formers for adult life.
- What you agree to:
- The School can expect you to enter the Sixth Form as young adults within the School community and understand the importance of acting as role models;
- To enjoy the opportunities and privileges, you are expected to set an example to the rest of the School in your studies and in all other aspects of life in the School community;
- To challenge yourself in all that you do, and aim to leave the School with life changing qualifications and a breadth of different skills and experiences, ready to make a positive difference to the world;
- To bring the correct equipment to lessons;
- To spend adequate time on your work as advised by your teachers;
- To complete homework and coursework on time;
- To attend all external examinations punctually. (If you do not attend an examination without good reason you will pay the examination fee.) All resits must be paid for in advance;
- To respect the academic expertise of subject staff and recognise that predicted grades made in Year 13 are not subject to negotiation.
- We expect that you are responsible for your own learning and adopt the following:

We expect that you are responsible for your own learning and adopt the following:

## Excellence

- Be enthusiastic learners
- Ask questions when you don't understand
- Learn from your mistakes
- Complete all work to the best of your ability and on time
- Take time to review feedback and work out how to improve next time
- Be eager to participate in class discussions and activities
- Be inquisitive and have an open mind
- Present work well and take pride in it
- Be eager to try new ways of learning and go outside of your comfort zone Be prepared to tackle difficult problems and activities
- Do independent work outside of your lessons to ensure you are working to your potential

## **Integrity**

- Have good manners
- Show respect and tolerance to other students and staff
- Conform fully to the School's expectations about personal conduct and appearance - please read the School Dress Code fully.
- Attend all lessons, including additional support sessions and directed study periods you are allocated
- Treat the School with respect and accept responsibility for maintaining the Sixth Form Common Room
- Never leave School premises without authorisation from your tutor and/or Sixth Form Staff Member/Head of Sixth Form. You may leave the site after registration if you do not have any lessons after this time
- Holidays should not be taken in term time
- Driving lessons should not be arranged during school time unless it is during a study period in the afternoon

## **Leadership**

- Be a positive influence on others around you
- Be confident in what you can do
- Bring your own ideas and information to lessons
- Take advantage of extra-curricular activities which take place outside school hours, looking to lead the lower years in these activities where possible, as well as support and represent the school when asked to do so e.g. at Open Days
- Understand the importance of acting as role models to students in the School

## **Community**

- Help and encourage others to learn when they are stuck or confused
- Look after the learning environment
- Listen carefully to the teacher and fellow students when they are talking
- Be present in school at the times you are expected
- Attend all afternoon tutor periods, House Assembly and Chapel
- Inform your form tutor and your subject teachers and make arrangements to complete any work missed, if you know in advance that you will be absent
- Attend Games lessons on Wednesday afternoons
- Commit to performing community work/service on a regular basis throughout Year 12.

## **Disciplinary Procedure**

- If you fail to observe the expectations, the following sanctions will apply:
- Your tutor will discuss the problem with you and remind you of our expectations. This meeting will have the status of an oral warning and a record will be kept of it.
- If you do not heed this warning, the matter will be referred to the Sixth Form Intervention Team. They will see you about the matter and after the discussion a letter will be sent to both you and your parents. This will constitute a written warning.
- Should you fail to act upon this warning, this will be referred to the Head of Sixth Form and, in consultation with the Headmaster, you may be required to leave the Sixth Form.

# Financial Hardship

The School is committed to supporting students from families for whom there are financial challenges. The 16-19 Bursary is the mechanism by which the School is able to offer financial support to qualifying families.

If you believe this may apply to you, please read the information in the 16-19 Bursary Policy and please contact [tevens@reading-school.co.uk](mailto:tevens@reading-school.co.uk) for any extra information related to this.

[16-19 Bursary Policy](#)

If you have any questions about the support available, have other specific needs, or would like to discuss any concerns, please contact Mr T. Evans on 0118 9015600 or email: [tevens@reading-school.co.uk](mailto:tevens@reading-school.co.uk)

*‘A positive attitude creates positive thoughts, events and outcomes. It is a catalyst and it sparks extraordinary results.’*



For full information about all financial support available, please click this link:

[Financial Support at Reading School](#)

## Appendix of Policies and Safeguarding

The policies listed below are available on our website at the following link: [Reading School Policies](#)  
All policies are reviewed and updated by the Governing Body on a cyclical basis.

- Accessibility Policy
- Accident Policy
- Administration of Medicines Policy
- Allegations of Abuse against Staff and Volunteers Policy
- Anti-Drugs Policy
- Anti-Bullying Policy
- Anti-Harassment Policy
- Assessment Policy
- Attendance and Registration Policy
- Charging and Remissions Policy
- Child Protection Policy
- Code of Conduct for Educational Visits Policy
- Collective Worship Policy
- Complaints Policy
- Curriculum Policy
- Data Protection Policy
- Discriminatory Incidents Policy
- Educational Visits Policy
- E-Safety Policy
- Equal Opportunities Policy and Equality Objectives
- First Aid Policy
- Freedom of Information Policy
- Health and Safety Policy
- Home School Agreement
- Homework Policy
- Infection Control Policy
- Learning and Teaching Policy
- Lettings and Charges Policy
- Mental Health and Well-Being Policy
- Preventing Violent Extremism and Radicalisation Policy
- Privacy Notice for Alumni, Friends and Supporters Policy
- Privacy Notice for Parents
- Privacy Notice for Staff
- Relationships and Sex Education Policy
- Rewards Policy
- Safeguarding and Promoting Welfare Statement
- Safeguarding Children Policy
- Safeguarding Staff Recruitment Policy
- School Uniform Policy
- Self-harm Policy
- Special Educational Needs Policy
- Statement of Principles for Promoting Good Behaviour
- Student Behaviour Policy
- Supporting Students with Medical Conditions Policy
- Whistleblowing Policy

Further information regarding Safeguarding at the school can be found on the School website at the following link: [Reading School Safeguarding](#)



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Reading School

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