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Mrs Lizzie Ayres
Assistant Headteacher

06/11/2018

Dear Parent/Carer,

YEAR 11 WORK PLACED LEARNING – Monday 28 January 2019

As the School is closed for Staff Training on Monday 28th January we have been actively encouraging Year 11 students to find a work placement with a family member, or a family friend for this day. We will be giving more information about this in the Headmaster's bulletins. We hope that your son has spent some time thinking about the kind of work he would be interested in exploring in the future, and that visiting a work place for the day will give him a sense of what working life might be like. We would also like to encourage the possible networking opportunities your son can make through this.

If your son has no clear career or future plans he would be welcome to book an independent careers appointment with Clare Desai, who comes into school twice a week to offer advice and guidance in one-to-one interviews with students. Students should email careers@reading-school.co.uk or use the [Simply Book](#) system available through the School network.

For those students who have not yet secured a place, could we ask once more for your support? There is still time to seek assistance from parents/carers or family friends and this opportunity has the capacity to really galvanise your son's sense of direction and motivation. If your son is unable to go to work with one of your immediate family on January 28th may we encourage you to explore possibilities after he has finished his GCSEs? There is no doubt that students who engage in work placed learning develop clarity about their future studies and their priorities for decisions ahead.

We are pleased to attach a covering letter that might explain this scheme to your employer and hope that a formal correspondence from the school helps your son access this opportunity.

If you have any queries regarding careers at Reading School, please do not hesitate to contact Clare Desai at the above email address.

Yours faithfully,

Mrs Lizzie Ayres
Assistant Headteacher

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