



Founded 1125

Cover Supervisor

Salary Scale RG3

Grade RG3, Point 18-21

£18,870 - £20,541 per annum

Actual Salary - £9,157 - £9,968 per annum

21 hours per week, Tuesday to Thursday (although Tuesday and Thursday are a requirement, the third day can be flexible for the successful candidate), Term Time Only plus 3 days (8.00am – 3.30pm)

The Governing Body are seeking to appoint a cover supervisor to supervise classes during short-term absence of teachers, to invigilate examinations during the exam periods, accompany staff on school trips and assist with administrative duties. The successful postholder will be enthusiastic, well organised and have excellent communication and interpersonal skills. Reading School is a high achieving boys' school where students have a positive attitude to learning and are well motivated.

For further details of the post and an application form, please contact the PA to the Headmaster, Miss Mole on tel: 0118 9015600 or email: headspa@readingschool.reading.sch.uk or visit the school website for further details.

Applications will be considered on receipt and interviews arranged accordingly.

Reading School is committed to safeguarding and promoting the welfare of students and expects all staff to share this commitment. Any successful applicant will be subject to a DBS check.

READING SCHOOL, Erleigh Road, Reading RG1 5LW

T: 0118 9015600

F: 0118 9353505

E: headspa@reading-school.co.uk

W: www.reading-school.co.uk