



Founded 1125

07 September 2017

Dear Parents,

**Personal Accident Insurance for boys at Reading School**

The Governors of Reading School have arranged insurance cover for personal accidents to boys undertaking both on-site and off-site activities organised by the school. This cover is a valuable safeguard, but following enquires from parents the school has arranged to act as an agency for a policy provided by the school's insurers offering 24 hour per day, worldwide cover for your son. Details of the policy are given on the attached sheets.

The cost of this insurance for the coming year will be £9.10 per boy covering the period 13<sup>th</sup> October 2017 to 12<sup>th</sup> October 2018. The cost is made up of the £8.00 insurance premium plus £1.10 administration fee to cover the School's cost of processing applications. You will appreciate that the cost of this comprehensive group insurance is well below that available to private individuals. I do need to draw your attention to the exclusions, and in particular those relating to 'injuries to teeth'. To avoid such damage, all boys are advised to use a gum shield during contact sports.

Should you wish to renew your policy or subscribe to the insurance for the first time please use Scopay to make your payment of £9.10 and complete the attached application form and forward it, to the Finance Office **by Monday 2<sup>nd</sup> October** at the latest. **Please note that this is a group policy and our insurers will not accept late applications.**

Yours sincerely,

Amanda Snow  
School Business Manager

**READING SCHOOL, Erleigh Road, Reading RG 1 5LW**

T: 0118 9015600 F: 0118 9352755 E: [finance@reading-school.co.uk](mailto:finance@reading-school.co.uk) W: [www.reading-school.co.uk](http://www.reading-school.co.uk)

Reading School is an Exempt Charity under Schedule 2 of the Charities Act 1993, and is recognised as charitable by HM Customs and Excise, ref. no. XT35863. Registered address as above, a company limited by guarantee, registered in England no. 7475515.



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## Personal Accident Insurance for boys at Reading School

I wish to insure my son/s under the Reading School Personal Accident Group Insurance Scheme.

Name \_\_\_\_\_

Form \_\_\_\_\_

Date of Birth \_\_\_\_\_

Name \_\_\_\_\_

Form \_\_\_\_\_

Date of Birth \_\_\_\_\_

Name \_\_\_\_\_

Form \_\_\_\_\_

Date of Birth \_\_\_\_\_

I confirm I have paid £ 9.10 via Scopay

**Signed:** \_\_\_\_\_

**Please return this form to the Finance Office by Monday 2<sup>nd</sup> October**

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