

Year 9 & 10 Remote Learning

To enable continued delivery of the curriculum with minimal disruption in the event of school closure, Year 9 & 10 learning will be supported as follows.

Please don't worry about missing out if the School is closed. Each of your teachers will ensure that tasks and resources are uploaded to Microsoft Teams for you to complete at home on computers or in your exercise books. Tasks and resources will be uploaded to Microsoft Teams and will be updated in proportion to the frequency of lessons with a class. If you have a lesson twice a week you should therefore expect twice weekly uploads/resources, or enough work to occupy you for 2 lessons.

Access Instructions

<https://teams.microsoft.com/> or download it to your desktop using <https://teams.microsoft.com/downloads>

Choose the relevant 'Team' (your class)

Click 'Files' to review resources

Click 'Assignments' to view Tasks/Tests – Microsoft Forms is built in here and some subjects may set you mini tests

Click 'Posts' to view online messages about your work - - please check your emails regularly too.

Discussion Board ('Posts')

Team discussions will be moderated regularly by your teacher to give instructions, to re-direct discussion, to answer questions or to give whole class feedback. However it is also expected that you are able to learn independently and you are encouraged to post answers to each other's questions, to support one another and to give constructive feedback on each other's ideas.

You may use Teams to consult your peers about work, ask for clarification and support and stretch each other's learning. You should use the following Emoji Code for demonstrating Feedback on 'Posts' and to identify your understanding when staff have given an instruction/explanation on a 'Post'.

-  Thumbs up = I've got it
-  Sad Face = I don't understand
-  Cool Face = I'm ready to help explain this to others

Or you should reply with a question if you need clarification.

Online Behaviour

Staff will be regularly moderating your Teams and you are expected to behave responsibly online at all times.

You must only use Teams for subject related discussions.

Inappropriate behaviour will be recorded and will result in sanctions once School reconvenes.

Frequently Asked Questions

How will school know if I'm doing any work?

The Attendance Officer is able to monitor student engagement online and will contact students and parents directly if patterns emerge. Furthermore, your teachers will expect evidence of work, as they do in class.

What if I have technical issues?

All technical issues should be redirected to onlinelearning@reading-school.co.uk where Mr Sellwood and Mr Bridges will help. Teaching staff will not provide IT advice.

Do I have to complete lessons according to my normal timetable?

Years 7 – 8: Your teacher will set sufficient work for the week and you should try to complete work on the day of your usual lesson to ensure continuity.

Years 9 – 10: You should try wherever possible to use Microsoft Teams at the timetabled time of lesson in case of further instructions or to ask questions of your teacher.

Year 11 – 13: You should access Microsoft Teams according to your current timetable as your teacher will be deliver lessons and providing feedback/discussion.

How will teachers set work for practical subjects?

You should access your teams to check what work has been set and complete it as instructed.

Will I have to print work from home?

Work should be completed as you would usually do so for homework. This is likely to be in exercise books or folders.

What if I have a question about the work set?

In the first instance you should discuss with your class mates to find a solution. If this does not work, then you should contact your class teacher.

What if I have worries or concerns about the well-being of myself or one of my friends?

Please contact your Head of House/Head of Year/Student Support team (studentsupport@reading-school.co.uk)