

# THE SIXTH FORM AGREEMENT

## What the School agrees to:

Sixth Form students at Reading School can expect the school to support them through many opportunities to learn and grow. We endeavour:

- To offer a first-class education, which will challenge you to achieve your very best academically, as well as giving you the opportunity to explore existing and newly discovered talents through varied extra-curricular opportunities;
- To let you grow as an individual in a happy and caring environment where you will be supported in all that you do;
- To inform you about your progress in the Sixth Form and about the opportunities available at 18-plus;
- To make the School's expectations clear and consistent for all, with due regard for preparing Sixth Formers for adult life.

## What you agree to:

- The School can expect you to enter the Sixth Form as young adults within the School community and understand the importance of acting as role models;
- To enjoy the opportunities and privileges, you are expected to set an example to the rest of the School in your studies and in all other aspects of life in the School community;
- To challenge yourself in all that you do, and aim to leave the School with life changing qualifications and a breadth of different skills and experiences, ready to make a positive difference to the world.
- To bring the correct equipment to lessons
- To spend adequate time on your work as advised by your teachers
- To complete homework and coursework on time
- Attend all external examinations punctually. (If you do not attend an examination without good reason you will pay the examination fee.) All resits must be paid for in advance.
- Respect the academic expertise of subject staff and recognise that predicted grades made in Year 13 are not subject to negotiation.

We expect that you are responsible for your own learning and adopt the following:

### Excellence

- Be enthusiastic learners
- Ask questions when you don't understand
- Learn from your mistakes
- Complete all work to the best of your ability and on time
- Take time to review feedback and work out how to improve next time
- Be eager to participate in class discussions and activities
- Be inquisitive and have an open mind
- Present work well and take pride in it
- Be eager to try new ways of learning and go outside of your comfort zone
- Be prepared to tackle difficult problems and activities
- Do independent work outside of your lessons to ensure you are working to your potential

### Integrity

- Have good manners
- Show respect and tolerance to other students and staff
- Conform fully to the School's expectations about personal conduct and appearance (Please read the School Dress Code fully)
- Treat the School with respect and accept responsibility for maintaining the Sixth Form Common Room

- Never leave School premises without authorisation from your tutor and/or Head of Year/Head of Sixth Form You may leave the site after 12:50pm if you do not have any lessons after this time. If you are staying in school you are expected to sign-in at the LRC for the afternoon
- Holidays should not be taken in term time
- Driving lessons should not be arranged during school time unless it is during a study period in the afternoon

### Leadership

- Be a positive influence on others around you
- Be confident in what you can do
- Bring your own ideas and information to lessons
- Take advantage of extra-curricular activities which take place outside school hours, looking to lead the lower years in these activities where possible, as well as support and represent the school when asked to do so e.g. at Open Days
- Understand the importance of acting as role models to students in the school

### Community

- Help and encourage others to learn when they are stuck or confused
- Look after the learning environment
- Listen carefully to the teacher and fellow students when they are talking
- Be present in school from the start of your first lesson until the end of your tutor time or last lesson, depending on which is later. Please note that if attitude to work or attainment drops below the expected level, students may be asked to revert to a full 8:20am – 3:25pm school attendance schedule.
- Attend all tutor periods, House Assembly and Chapel
- Inform your form tutor and your subject teachers and make arrangements to complete any work missed, if you know in advance that you will be absent
- Attend games lessons on Wednesday afternoons
- Commit to performing community work on a regular basis throughout Year 12.

### Disciplinary Procedure

If you fail to observe the expectations, the following sanctions will apply:

- Your tutor will discuss the problem with you and remind you of our expectations. This meeting will have the status of an oral warning and a record will be kept of it.
- If you do not heed this warning, the matter will be referred to the Sixth Form Intervention Team. They will see you about the matter and after the discussion a letter will be sent to both you and your parents. This will constitute a written warning.
- Should you fail to act upon this warning, the matter will be referred to the Head of Sixth Form and, in consultation with the Headmaster, you may be required to leave the Sixth Form

### Progression into Year 13, Subject Drops and Subject Changes

We hope that all students will undertake two years of study at Reading School and will complete their A-levels successfully. Students who are achieving significantly below their own ability at the end of Year 12 will be encouraged to carefully consider their careers pathway and option choices.

We encourage students to commence their Sixth Form studies with an academic programme that suits them. Students may be allowed to drop a subject in the first two weeks of their first term or at the end of the summer term. Drops at other times of the year are discouraged, and students are reminded that beginning a subject which they later drop disadvantages themselves, the School and others.

Apart from in exceptional circumstances, no A-level subject changes will be permitted beyond the first half term of Year 12.