

Reading School

Careers Bulletin



Founded 1125

Welcome to our Reading School Careers Bulletin where we will share with students and parents information about careers through the Headmaster's Weekly Message, highlighting opportunities available to our students.

Overview

Our objective is to deliver independent careers advice to our students so that they can make informed choices to achieve their aims and ultimately achieve their ambitions. Advice and guidance is available throughout the year via our Careers Advisor, Clare Desai a fully qualified, experienced careers adviser who holds the QCF Level 6 Qualification in Careers Guidance. Clare has 10 years of experience of working with Students and has spent the last 8 years in Berkshire schools, helping students to achieve their ambitions.

Together with online resources listed over the page as well as an extensive careers section located in the LRC there will be specific advice throughout the academic year relevant to each Key Stage. All years are encouraged to visit the Careers Library, especially when choosing GCSE, A Level options, and Higher Education Courses.

Focus

- Strong school leadership is crucial to raising the aspirations of all our students, therefore encouraging them to overcome barriers to success and to do what it takes to fulfill their potential.
 - Through Student Leadership Programme
- Provide contacts with employers, mentors and coaches who can inspire pupils with a sense of what they can achieve and help them understand how to make this a reality.
 - Inspire Lectures
 - Reading School Network
- Provide careers advice and guidance both individually at key stages through school whilst also embedding through Student Leadership.
 - Independent Careers advice
- Provide an access to a range of activities to inspire our students
 - Through Careers Convention
 - Employer talks
 - University visits
- Understanding the value of work placements and community service
 - Volunteering with the Future Stories programme
- Online tools to encourage students to think about opportunities available

27 February 2018

Clare Desai
Careers advisor
careers@reading-school.co.uk

To find out more about Reading School, please visit us on
www.reading-school.co.uk
[facebook.com Reading-School](https://www.facebook.com/Reading-School)
[Reading School on Twitter](https://twitter.com/Reading_School)
[flickr.com](https://www.flickr.com)
www.linkedin.com

For careers **advice and guidance** or to discuss career pathways you are encouraged to book an appointment with Mrs. Desai on Tuesdays and Thursdays held in school through rscareers.simplybook

Appointments are available for students in the following year groups and will ideally be structured termly for the year groups as below:

Y11, Y12 & Y13 Michaelmas term
Y11 & Y10 Lent term
Y9 & Y8 Summer term

Upcoming Events

Yr10 One to One Careers
Appointments are now open

Y12 - Work Placement Week
Monday 2 to Friday 6 July 2018

Online resources

Fast Tomato
<https://www.fasttomato.com/>

Higher Ideas
[Higher Ideas](#)

Careers Topic: Careers Advice at Reading School – Responding to Student Feedback

Following online feedback on the Careers Provision in the school from students in years 8, 9 and 10, we feel that students would benefit from a reminder of the types of Careers Information and Advice they can expect to have access to throughout their time at Reading School.

Year 7

- Year 7 Students have access to all of the online tools in the SharePoint Careers Section as well as all of the information stored in the Careers Section of the LRC.
- Year 7 students receive the Headmaster's bulletin which contains important Careers related information, external opportunities and shared information.

Year 8

- In year 8 you have the opportunity to undertake a survey called "Fast Tomato" – this survey is designed to get students thinking about the sorts of careers and job areas that exist and to link those in to what they might be interested in.
- Year 8 Options Support – Independent Careers Support is available on the Options Evening as well as through a year 8 Options Assembly and One to One appointments following the Options Evening. Contrary to our usual appointments, Year 8 Careers Appointments are available to year 8 parents and guardians as long as their child attends the appointment with them.
- Year 8 Students have access to all of the online tools in the SharePoint Careers Section as well as all of the information stored in the Careers Section of the LRC.
- Year 8 students receive the Headmaster's bulletin which contains important Careers related information, external opportunities and shared information.
- Year 8 students attend Floreat sessions within school.

Year 9

- Careers provision in year 9 continues on from that in year 8 – any student who has not been able to undertake the Fast Tomato online survey can do so and any student who has already taken the survey can continue to access the information from their survey.
- Year 9 students have access to all of the online information through the SharePoint Careers Section.
- Year 9 students have access to the Careers Section in the LRC
- Year 9 students receive the Headmaster's bulletin which contains important Careers related information, external opportunities and shared information.
- Year 9 students attend Floreat sessions within school.

Year 10

- In year 10, students can start to access one to one Careers appointments with the school careers adviser. These can be booked through the SimplyBook system which can be found on SharePoint in the Careers Section. One to one careers appointments are available for any year 10 student from March until July who wishes to discuss any aspect of their future education or career.
- Year 10 Students have access to all of the online tools in the SharePoint Careers Section as well as all of the information stored in the Careers Section of the LRC.

- Year 10 students receive the Headmaster's bulletin which contains important Careers related information, external opportunities and shared information.
- Year 10 students attend Floreat sessions within school.

Year 11

- Year 11 students have access to one to one Careers appointments throughout the school year and can book these independently through the SimplyBook system (this is found on SharePoint in the Careers Section).
- Year 11 students have assemblies and PSHE sessions throughout the academic year regarding career opportunities, alternatives to university and volunteering opportunities.
- Year 11 students are invited to attend a day at work with a parent/guardian or family friend. This takes place during an inset day in January.
- Year 11 students who are predicted to achieve less than the 54 points needed for entry to the 6th form at Reading School are invited to book an appointment to see the school Careers Adviser with their parents/guardian. These appointments take place during the evening of the school referred appointments.
- GCSE results day: Mrs. Desai, the school careers adviser is available on GCSE results day as well as the week following GCSE results for any year 11 student who needs support regarding their next step.
- Year 11 students have access to all of the online tools in the SharePoint Careers Section as well as all of the information stored in the Careers Section of the LRC.
- Year 11 students receive the Headmaster's bulletin which contains important Careers related information, external opportunities and shared information
- Year 11 students can access support on writing CVs and Covering Letters as well as application support.

Year 12

- Year 12 students can book one to one careers appointments throughout the school year
- Year 12 students can access support regarding University plans, alternatives to University, Apprenticeships etc.
- In Year 12 you will undertake a work placement (work experience) which will run for 5 days during July. During this time you will have contacted companies regarding work placement opportunities and sourced your own placement. Year 12 students build on the skills they will need at University and in the workplace through networking and experiencing life at work.
- Year 12 students can access support on writing CVs and Covering Letters as well as application support.

Year 13

- Year 13 students have access to all of the online tools in the SharePoint Careers Section as well as all of the information stored in the Careers Section of the LRC.
- Year 13 students receive the Headmaster's bulletin which contains important Careers related information, external opportunities and shared information
- Year 13 students are invited to book one to one careers appointments throughout the school year to discuss their University plans, alternatives to University, Gap year opportunities, work opportunities etc.
- Year 13 students can access CV and application support as well as support on covering letters.
- A Level results day – students have access to independent careers support around A level results day so that any student who hasn't achieved the grades needed can talk through their options and feel supported in alternative applications. Mrs. Desai, the school Careers Adviser is available on A Level results day at the school.

External Opportunities:

The following are examples of opportunities that providers and employers have highlighted to Reading School which we will continue to share with students.

Year in Industry placement with R Bion & Co Limited

14 Portman Road, Reading RG30 1EA

www.bion.co.uk

R Bion & Co Limited are offering a “**Year In Industry**” offered to current Y13’s considering a gap year or alternatives to University:

My role: Joining the company after graduating, working in the engineering department and supporting colleagues in all areas. Learning on the job and gaining practical skills in engineering.

Skills needed: Excellent communication skills, the ability to work as part of a team. Problem solving and an analytical thought process. Flexibility and good planning skills.

My role: Work within the various departments to learn the processes. Starting on the shop floor and moving into the toolroom I get a real insight into the complexities of perforating and how different tools and materials perform. Responsible for R&D during the placement I get involved in writing up technical reports and cost reporting. The placement also allows times on office based projects and gets me involved in STEM activities outside of work.

Best Bits: Variety of work and practical experience I can take with me when I start University.

Year in Industry Student - Salary: £16,000 to £20,000 commencing August 2018 to July 2019 email cv to janehigh@bion.co.uk

BMW Group Apprenticeship Open Evening

<https://www.eventbrite.co.uk/e/bmw-group-apprenticeship-open-evening-tickets-43162638614?aff=es2>

Date: Tue 6 March 2018

Time: 18:00 – 19:00 GMT

Location: The premises can be entered via Gate 5 on Eastern Bypass Road or Gate 7 on Horspath Road. - Satnav users should enter Horspath Road, Oxford OX4, Risinghurst

Are you keen to know more about apprenticeships and what’s on offer at BMW Group in the UK?

Then join us on our BMW Group Apprenticeship Open Evening on 6th March 2018. **Please note that we initially offered visitors to join us for one hour at 6pm or 7pm, but due to the success of the event, we opened two additional time slots from 6.30-7.30pm and from 7.30-8.30pm.**

You will have the opportunity to talk to current apprentices and training managers to find out more about the programmes’ content and benefits. In addition, you will have the chance to get advice on the recruitment process from our recruitment team.

Our invitation is aimed at parents, teachers and current Year 11-13 students looking to start an apprenticeship in August 2018 onwards.

The meeting point will be outside the MINI Plant Oxford Visitor Centre. You will then be escorted to our Quality and Engineering Centre (QEC).

For health and safety reasons, please no open toed shoes and no children under 10 years old

**Crown Packaging would like to recruit a Mechanical Engineering Apprentice
at their site in Wantage, Oxfordshire.**

www.theengineeringtrust.org/apprenticeships/current-vacancies/mechanical-engineering-apprenticeship/

Closing date 8th March 2018

Working week Monday to Friday 9am – 5pm with 30 minutes unpaid lunch break

Average 37.5 hours, Mon-Fri, 9am – 5pm

Expected apprenticeship duration 4 years

Possible start date 03 Sep 2018 Apprenticeship level Advanced Level Apprenticeship

Vacancy description

Working in the packaging industry this apprenticeship will give you the opportunity to gain experience in a commercial setting. Further career development is available at the end of the apprenticeship, allowing you to have an input in developing the metal packaging of the future and have the opportunity to travel to other Crown locations throughout the world.

The role of the apprentice is to train alongside the Research and Development Team and support their activities as you gain the necessary experience. The opportunity is very varied and you will report to the manager of the department. The key responsibilities for the apprentice are to follow the four year training programme, fine tuning mechanical skills such as turning and machining in order to produce parts for projects.

CITB Apprenticeships

CITB offer a range of practical apprenticeships including Technical Apprenticeships which can lead you into the following career paths: Design; surveying; civil/site engineering; building control; buying; estimating; planning; site technical support. For more information on the types of apprenticeships offered, the different levels and how to apply, please use the following link: <https://www.citb.co.uk/bconstructive/>

You can find additional information from the year 11 talk on these apprenticeships, available on SharePoint in the Careers Section

JOIN US ON...

National Apprenticeship Week

The 11th National Apprenticeship Week (NAW 2018) will run from **5 to 9 March 2018**.

During the week employers and apprentices from across England will come together to celebrate the success of apprenticeships whilst encouraging even more people to choose apprenticeships as a pathway to a great career.

The theme for the #NAW2018 is 'Apprenticeships Work'. Showcasing how apprenticeships work

To find out more information about what is happening in your area, you can use the events map which can be found here: <https://nawevents.co.uk/>

University Open Days:

Sixth Form Students: Now is the time that Universities start opening their doors to prospective students in the form of their Open Events. Open Days and Open Events at Universities are a great way to have a look around the Universities you are interested in, to meet students who are currently studying at the institutions, to look around your chosen Department and to get a general feel for the Universities themselves. UCAS have a list of Open Events which can be found here:

<https://www.ucas.com/ucas/events/find/type/open-day>

Please note that if you wish to attend an Open Day during school time, you must first request permission from your tutor and Head of year.

Considering a Career in Law?

Interested in a Career in Law but not sure about which route to take? Law Careers Network has an updated "Meet the Lawyers" section on its website. This section has profiles of over 30 solicitors at different firms, designed to give you a sense of how they got there, what their working day looks like and the advice they have to offer. Read how they made the transition from student to qualified lawyer.

<https://www.lawcareers.net/Solicitors/MeetTheLawyer?c=S171852&i=S171852>