

## **Individual Music Lessons: Terms & Conditions**

### General

- Boys are positively encouraged to take advantage of the individual instrumental/vocal tuition offered at Reading School.
- If you wish your son to have lessons, please complete the Request Form and return to The Director of Music.
- Arrangements will be made as soon as possible with an appropriate teacher but there may in some cases be a waiting list for lessons.

### Scheduling

- Lessons are timetabled weekly in rotation and normally last for 30 minutes.
- In cases where students have reached a high standard of playing, longer lessons may be arranged by mutual agreement.
- Students should receive a total of 30 lessons per year. How these are arranged may vary slightly according to the length of a particular term and student/teacher availability.
- Boys are required to plan and confirm their availability for lessons with their music teacher to ensure that timetables are arranged to everyone's benefit. This includes due consideration to upcoming school trips, examinations and personal appointments as well as any repeated impact on academic learning.
- Where a music lesson is scheduled during an academic one, pupils must notify the subject teacher concerned and ask for permission by email at least 48 hours in advance or they may not be allowed leave to attend.
- Whilst every effort is made to ensure a reasonable footprint on academia, the timetable structure can present difficulties for instrumental teachers and it must be understood that it is often impossible to avoid an uneven impact on academic lessons.

### Fees

- The suggested fee for lessons, which is reviewed annually, is £20.00 per 30-minute lesson. However, as our peripatetic staff are self-employed full information is available from them individually as rates may differ.
- Lessons offered via Berkshire Maestros are taught in the usual way but charged directly according to their own fee scale which may be different.
- Teachers submit their bills direct to parents at the beginning of each term and parents are asked to settle their account as soon as possible and certainly within 14 days of receipt.
- Failure to settle an account will lead to the suspension of lessons.
- We cannot reimburse in the event of absence due to pupil sickness although teachers may use their discretion with regard to 'catching up' such lessons. Other potential absences should be discussed with the peripatetic teacher at least a week in advance to avoid charges.
- Notice to discontinue lessons is one half-term and should be provided to both The Director of Music and Peripatetic Teacher in writing. Failure to provide such notice will result in a half-term's fees being charged.

### Other Information

- Boys wishing to learn the Pipe Organ should normally have reached Grade 4 on the piano in order for lessons to begin.
- At present the school is unable to loan instruments; parents are encouraged to apply to external providers after consultation with your teacher.